

**CHICO RANCHERIA HOUSING CORPORATION**

Submit this Application to:CRHC-HUMAN RESOURCES

585 East Avenue, Chico, CA 95926

(530) 343-4048

**POSITION APPLIED FOR:**

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**PLEASE PRINT OR TYPE ALL INFORMATION REQUESTED EXCEPT SIGNATURE**

**APPLICATION FOR EMPLOYMENT  
APPLICANTS ARE SUBJECT TO DRUG TESTING**

**PLEASE COMPLETE PAGES 1-4.** DATE \_\_\_\_\_

1. Name \_\_\_\_\_  
Last First Middle Maiden

2. Present address/and Mailing (if different):  
 \_\_\_\_\_  
Number Street City State Zip

3. Present Residence Telephone ( ) \_\_\_\_\_ 4. Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

5. If under 18, please list age: \_\_\_\_\_

6. Have you ever been discharged or requested to resign from any employment due to misconduct or unsatisfactory service?  
 \_\_\_\_\_ If yes, please attach sheet with explanation(s).

7. How many hours can you work weekly? \_\_\_\_\_ Can you work nights/weekends? \_\_\_\_\_

8. Employment desired  FULL-TIME ONLY  PART-TIME ONLY  FULL- OR PART-TIME

9. When are you available to begin work? \_\_\_\_\_

**10. EDUCATION**

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

11. HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENSE (felony or serious misdemeanor)?

No  Yes

If yes, please attach sheet(s) to explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. (Note: no applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the surrounding circumstances, and the relevance of the offense to position(s) applied for may, however, be considered.)

12. CAN YOU, AFTER EMPLOYMENT, SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE U.S.?

No  Yes



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EXCEPT SIGNATURE**

**APPLICATION FOR EMPLOYMENT**

MILITARY

18. HAVE YOU EVER BEEN IN THE ARMED FORCES?       Yes    No

19. ARE YOU NOW A MEMBER OF THE NATIONAL GUARD?       Yes    No

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

**20. Work Experience**      Please list your work experience for the **past ten (10) years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary. Please do not "refer to Resume."**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates  From To	Pay or salary  Start Final
Your last job title			

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while employed here.

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21. May we contact your present employer?    Yes    No

22. Did you complete this application yourself       Yes    No

If not, who did? \_\_\_\_\_

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**PLEASE READ CAREFULLY**

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**APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by the CHICO RANCHERIA HOUSING CORPORATION (hereinafter called "the Corporation"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Corporation practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of CHICO RANCHERIA HOUSING CORPORATION, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President of the Corporation. Both the undersigned and CHICO RANCHERIA HOUSING CORPORATION may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Corporation may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Corporation permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Corporation from any liability as a result of such contact.

I also understand that (1) the Corporation has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Corporation may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Corporation, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Corporation may be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, my employment relation with the Corporation is terminable at will for any reason by either party.

**Signature of applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

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Preference in hiring is given to qualified American Indians in accordance with the Indian Preference Act (Title 24 U.S. Code, Section 472 and 473). Applicants claiming Indian preference must submit verification certified by Tribe of affiliation or other acceptable documentation of Indian Heritage. With the exception of the preference provision provided for under federal law, the Corporation is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Corporation depends solely on your qualifications.

**Thank you for completing this application form and for your interest in our Organization.**